

Students & Registrations — everyone who has registered since 2022

Every student who registered through Transition Enroll, every program they took, and what they paid. Open a row for the payment plan.

1 What this page is for

WHAT THIS PAGE IS FOR

The all-time student register. Search by name, email, phone or program. The first table is the last 30 days of registrations; the charts show registrations per month and how students heard about the school; the big table is every student.

THE STUDENT DRAWER

Press **Open** on a row: registrations (every program with class dates and status), paid (every payment), heard about us, diploma / GED, and contact details.

NEW STUDENTS AND THE STUDENT PORTAL

A student registered here can sign in to the Student Portal the same day with the email on their registration — nothing to set up.

2 The number cards

The cards across the top of the page, left to right.

CARD	WHAT IT COUNTS
Students	Distinct students ever registered.
Registered in the last 30 days	Registrations in the last 30 days.

Registrations

Registrations ever (a student may have several).

Repeat students

Students with more than one registration — the Upsell Ladder in action.

Pipeline

How many of these students have a dashboard pipeline record.

3 Registered in the last 30 days

Every class registration in the last 30 days, newest first: registered date, student, program, class start, status, heard about us, and Open.

4 Registrations per month

The last 24 months of registrations. Seasonality shows here: plan marketing around the low months.

5 How students heard about the school

The registration-form answer, counted across all students. The same list drives Marketing ROI.

6 Step by step

Find what a student paid

1. Search the name.
2. Press **Open**. Every payment is listed with date, amount and status; the total is at the top.

7 If something looks wrong

A student registered an hour ago is not here.

The sync runs at five past each hour. Refresh after that.